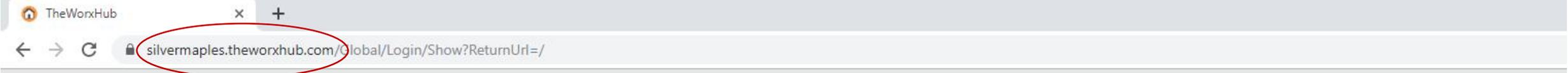


The WorxHub

Our new Work Order System



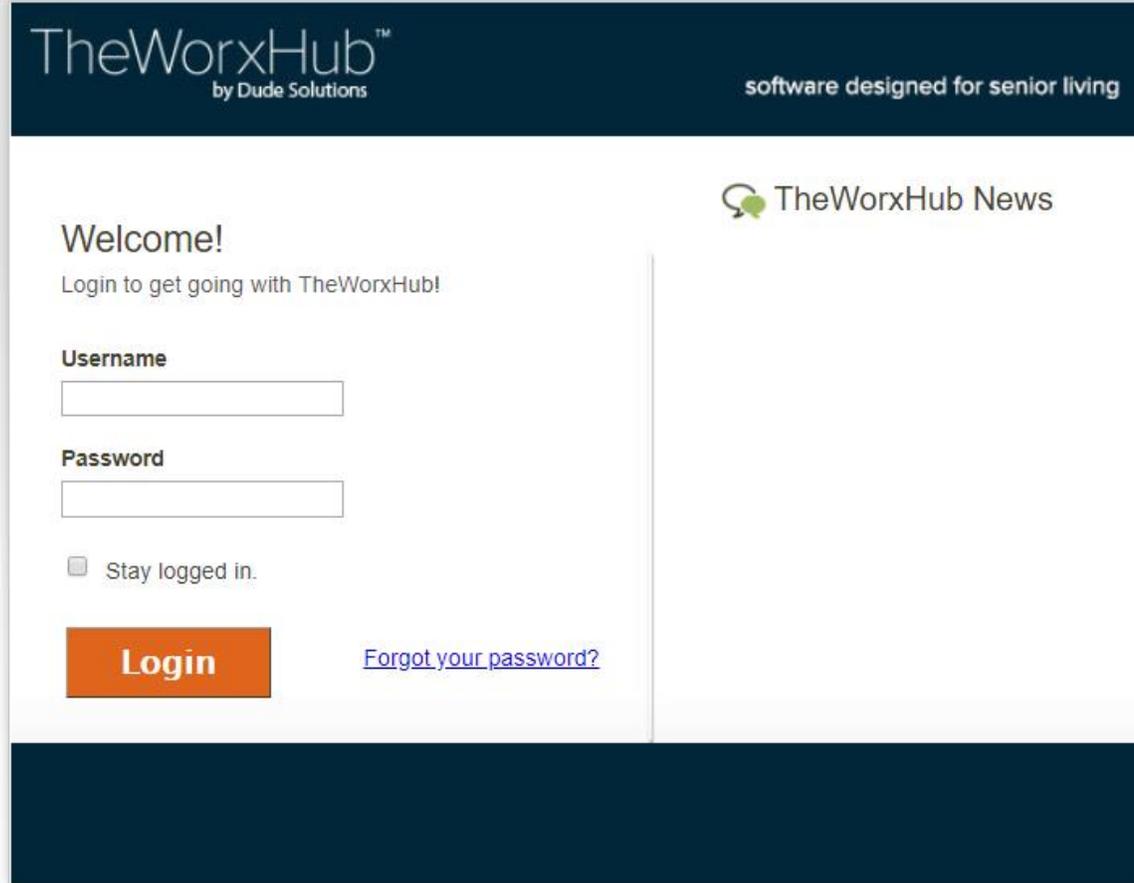
Navigate to silvermaples.theworxhub.com

- Don't do a Google search, instead type the url in the box at the top of your search engine
- Don't put in "www" at the beginning.

Username pattern: first initial, last name (example: emeloche)

Password: Apt/Villa Number

On your own computer, you can choose stay logged in.



New Req
Unit File

Requestor

Add New Request

Maintenance



Housekeeping



Your Recent Work Requests

No matching records found

[See all...](#)[Terms of Use](#) | [Privacy](#) | [System Status](#) | [Mobile Version](#)

Your server today will be TPWXPDAPPWEB02

Choose whether you are making a maintenance or housekeeping request



New Req Unit File

Request

New Request

New Maintenance Request
Started 09/03/2019 11:00 AM

General Info

* required field

Location *

[Subscribe to email updates](#)

Permission to Enter?

Description of issue *

Details

Other Special Resident Notes

Source of Work*

Requestor *

Requestor Phone

[Attach a File?](#)

[Cancel](#)

Your Recent Maintenance Requests

No matching records found

[See all...](#)

Fill in the given fields. Those with a red * are required.

When finished, click "I'm Done!" and the request will be submitted



Requestor

Add New Request

Maintenance



Housekeeping



Your Recent Work Requests

Today IGNORE THIS

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Your server today will be TPWXPDAPPWEB03

Now, the request made shows up in your recent request field on your home page

Silver Maples o



Requestor

Add New R

Req# 971: 3125

Request

Request

#971 - IGNORE THIS Started 09/03/2019 11:02 AM

General Info

* required field

Location * Silver Maples > IL > 3rd Floor > 3125

Description of issue * IGNORE THIS

Details Putting in some sample work orders for training.

Subscribe to email updates
Permission to Enter?

Other Special Resident Notes

Source of Work* Resident

Requestor* Sample Resident

Requestor Phone

Attach a File?

I'm Done! Add Another Cancel

Log: Request added.

New Note

Request Request added.

Sample Resident 9/3/2019 11:02 AM

If you click on the request, it opens up the details showing its status and its full activity log.



Requestor

Add New Request

Maintenance



Housekeeping



Your Recent Work Requests

Today IGNORE THIS

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Your server today will be TPWXPDPAPPWEB03

To change your user preferences, click on your name in the upper right corner.

Then choose “go to profile.”



Account management for Sample Resident

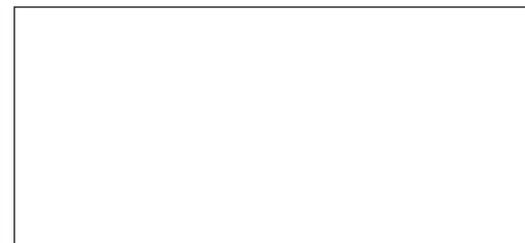
Password

Username

New Password

Confirm Password

[Cancel](#)



Resident Profile

First Name	<input type="text" value="Sample"/>	Last Name	<input type="text" value="Resident"/>
Home Phone	<input type="text"/>	Cell Phone	<input type="text"/>
Email	<input type="text" value="emeloche@silvermaples.org"/>		

[Cancel](#)



[Upload Photo](#)

Change your password here.

Add/change your email address here.